



***Position Title: On-Site Sports Event Coordinator**

Organization Name: U90C SPORTS (www.u90c.com)

No of Openings: 5

Work Schedule: Part-time (*see description*)

Hours per Week: TBD

Wage: Hourly (*event-based contract position - \$10 - \$14 per hour depending upon experience*)

***Position Start Date:** TBD

Position End Date: TBD

Supervisor: Site Manager / Tournament Director / League Director

***Position Description:** Excellent opportunity to gain experience in the Sports / Event Management industry in a part-time / contract role. Assist in all on-site "game day" activities for regional youth soccer Tournaments & Leagues. Required availability would include Friday evenings, Saturdays, and Sundays. Some pre-event availability (planning, pre-event meetings, etc.) would also be required.

Duties / Activities include:

- Assist Site Director and Event Manager in all on-site activities and coordination
- On-site assets set-up / tear down
- Monitor field / facility activity
- Concierge service (deliver bottled water, provide golf cart transport, etc.)
- Assist in apparel sales

Current Tournament Dates (Dallas / North Dallas area – *see website for specific dates*):

- U90C Spring Kickoff – February
- Texas State Cup - April
- League Challenge Cup – May
- Dallas Open – May
- Premier Copa – June
- U90C Sports Classic – August
- ELITE Friendlies - Augusts
- Summer Splash – August
- U90C Labor Day Open – September
- Veteran Heroes Cup - November
- League Challenge Cup – November
- Upper 90 Challenge – December 1-3, 2017

Current League Dates (Dallas / North Dallas area – *see website for specific dates*):

- Spring Season: February-May (*multiple weekends / multiple locations available*)
- Fall Season: August-November (*multiple weekends / multiple locations available*)

- Qualifications:**
- Able to work independently and as a motivated team player
 - Interact in a professional, enthusiastic, energetic and outgoing manner with management, clients and consumers in any setting / environment
 - Attention to detail, strong organizational ability; ability to work under pressure amid distractions and interruptions
 - Ability to work long hours on "game day" for scheduled tournament dates (typical hours on an event weekend are: Friday 2pm-10pm, Saturday 8am-10:30pm, Sunday 8am-6:30pm)
 - Ability to perform some physical labor (hang banners, transport coolers, event asset set-up, golf cart transport, etc.)
 - Adaptable to business and team needs and changes
 - Desire to expand one's knowledge of the Sports / Event Management industry in a fun, entrepreneurial environment

***Application Instructions:** Please send resume, cover letter and hourly compensation requirements to: employment@U90C.com